



NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

Online Training Program on

“Prevention, Prohibition and Redressal of Sexual Harassment of Women at Workplace & RTI”

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, the services of external professionals and subject matter specialists are also sought on a necessary basis, depending upon the nature and scope of work. NPC extends services from its headquarters in New Delhi and 12 regional offices across the country, manned by more than 100 full-time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

As learning and skill upgradation is a continuous process and should never stop, a two-day online workshop is being organized by NPC on **“Prevention, Prohibition & Redressal of Sexual Harassment of Women at Workplace and RTI”** on **22.05.2025 and 23.05.2025.**

This training program takes you through various aspects of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, also called as the POSH Act. In 2013, enacted by Government of India along with the **Right to Information (RTI) Act, 2005**, a law enacted by Government of India, that enables citizens to seek information from public authorities. Thus plays a crucial role in promoting transparency, accountability, and good governance in public administration.

NPC has designed this condensed course on the RTI & POSH to upgrade the knowledge and skills of the officials.

Programme Objectives: The basic objective of this program is to expose the employees to various aspects of POSH act and RTI Act. Organizing training on POSH & RTI is a step towards protecting the rights of employees and ensuring transparency & equality at the workplace.

Programme Coverage:

- Sexual Harassment - what constitutes to sexual harassment and what does not.
- What do workplace, employee and employer mean in the context of POSH Act?

- Internal Committee – Constitutions & its responsibilities
- Means of filing a complaint
- The punishments for sexual harassment
- Tips to prevent online/virtual sexual harassment
- Overview of the RTI, definition and role of different parties
- Various orders related to the Right to Information Act 2005.
- Role of APIO, PIO, CPIO and Appellate Authority
- RTI various clauses including exemption clauses

Participant Profile: The program has been designed to provide comprehensive input to all level of staff/ officers in an organisation.

Methodology: The programme would be participative in the nature. The sessions would be based on conceptual deliberations, case studies, success stories and group discussion.

Faculty: NPC faculty and experts from the field would conduct the programme

Date & Timings: 22nd & 23rd May 2025

Timings: 02.30 pm to 05.30 pm

Participation Fee: Rs 5500/- + GST(18%)

Relevant link for registration will be sent to all the participants 1 day before the workshop. Participants will also be provided prior assistance for requisite technical support. Participants will also be awarded with digitally signed certificate after successful completion of the workshop. Participants will be allowed to raise their queries; however, participants can also send their specific questions in advance for optimum utilization of available time.

Nominations may be sent through:

1. Participants sponsored by organisations may enroll themselves by email to the undersigned and providing participants' name, designation, Company Name, contact number & e-mail ID. Kindly also provide GSTIN of your organization at the time of nomination. Please note that participation fee is to be paid at the time of nomination.

For making payment through NEFT, details are as under: ECS Details (For Fee payment):

Bank Name: State Bank of India,

Branch: Bhawani Sing Road, Bapu Nagar, Jaipur 302004

Bank Account No: 40084592614, **Branch Code:** 031477

IFCS/RTGS/NEFT Code: SBIN0031477,

MICR Code: 302002118

PAN No: AAATN0402F

TAN NO: JPRN00099B

GST No: 08AAATN0402F1Z6

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nomination participant(s) is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable. Limited seats available for the present workshop and hence the nominations will be accepted on first-cum-first-serve basis. Organizations are kindly requested to seek confirmation about availability before nominating. **Last date of accepting nominations is 21.05.2025.** You are requested to kindly nominate officers and executives for the present workshop at the earliest and draw maximum benefit from the opportunity.

For further information or clarification kindly contact: **Aditi Mishra (Deputy Director)**, National Productivity Council (Under DPIIT, M/o Commerce & Industries, GOI) SB-96, JLN Marg, Bapu Nagar, Jaipur – 302015, Phone: 9928226777, email: aditi.mishra@npcindia.gov.in , web : www.npcindia.gov.in